

* Field for company use	Date of receipt	Receipt number	Return date

Written claim for disclosure of personal information

Date the request is submitted on

To: Yamato Home Convenience Co., Ltd.

In accordance with the Article 25 of the Act for Protection of Computer Processed Personal Data held by Administrative Organs, I have attached the required documents and hereby demand to be informed regarding presence or absence of my personal information at your company and its contents.

Information regarding the person the claim for disclosure is made for		
Full name	Katakana-letters attached to Chinese characters	
Present address	(Postcode: - -) (Telephone number: - - -)	
	Telephone number for contacts	
If the person the claim for disclosure is made for has moved to a different house or changed his or her address due to municipal merger in the past two years, please enter the former address also. We shall inform you of the information that could be identified from the present address and the address that is filled in here.		
Former address (1)	(Postcode: - -) (Telephone number: - - -)	
Former address (2)	(Postcode: - -) (Telephone number: - - -)	
Former address (3)	(Postcode: - -) (Telephone number: - - -)	
Request for disclosure by a legal representative		
Situation of the person himself/herself	Please circle the applicable items below. (1) Person under age (less than 15 years old) (2) Persons under age (over 15 years old) (3) Ward of age	
Full name of the representative	Katakana-letters attached to Chinese characters	
Present address	(Postcode: - -) (Telephone number: - - -)	
	Telephone number for contacts	

<p>Content of request</p> <p>* At Yamato Home Convenience, requests for disclosure of personal information are only available regarding the following four items. Please contact us separately if you require disclosure of any other items.</p> <p style="text-align: center;">Yamato Home Convenience Co., Ltd. Telephone number: 03-6671-9452</p> <p>* Please note that although we shall make inquiries to meet your requests, some of the requests may not be met.</p>		
Content of the personal information targeted by the request	<p>Please circle the applicable items below. * Multiple items can be selected.</p> <p>(1) Content of registration at the service center</p> <p>(2) Other information related to transactions with our company</p>	
<p>Field for company use</p> <p>* Please do not enter anything in the fields on the right.</p>	Claimant personal identification	<p>(1) Driver's license (2) Passport</p> <p>(3) Health insurance policy + resident card or health insurance policy + receipt/bill for public utility charge</p> <p>(4) Physically handicapped persons' card</p>
	Document used to prove the qualification to make the request	<p>(1) Copy of the family register (2) Other ().</p>
	Notes	

Note 1. When submitting the request, please send a copy of this written claim together with one of the following five identity verification documents by fax or contact us: (1) driver's license, (2) passport, (3) health insurance policy and a public utility charge bill, (4) physically handicapped persons' card, or (5) alien registration card

Note 2. When the request is made by a legal representative, in addition to the documents proving the claimant's identity, please attach documents proving that you have the necessary qualification.

Note 3. The entry content of the documents hereby submitted will not be used for any other tasks except the tasks related to this written claim for disclosure.

Note 4. The documents hereby submitted will be cut into small pieces with a shredder making personal information unreadable and discarded three months after being processed by our company.

[Contact address for inquiries and the address to send the documents to]
 Yamato Home Convenience Co., Ltd.
 CSR Strategy Division
 YAMATO GINZA BUILDING 6F, 12-18, Ginza 2-chome, Chuo-ku, Tokyo
 Tel: (03) 6671-9450 (Representative)
 FAX: (03) 6671-9459